

THE USE OF OZS FACILITIES

The facilities of OZS are intended primarily for the official religious, educational, and social functions of the synagogue. This policy has been enacted to ensure that security, janitorial, scheduling, and insurance issues are considered, and that events held in OZS facilities are appropriate for our non-profit, religious status.

Official OZS Events

Events organized by the Rabbi, the Board, the religious school, or the committees of the congregation must be scheduled through the office, but are not otherwise restricted. Note, however, the following items:

- a) Events that will involve the participation of significant numbers of non-members should be cleared first through the President to determine if additional security is needed.
- b) Events that require additional janitorial work, either for setup or cleaning, must be reviewed first by the President
- c) Events that involve preparing or serving food must follow all current OZS kitchen and dining policies

Other Events

Use of the facilities for other purposes other than those listed above will be subject to the following guidelines.

- 1) Celebrations for s'machot of members (Bar/Bat Mitzvahs, Aufrufs, etc.). For activities other than a Kiddush lunch (which must be coordinated with the kitchen committee), members organizing celebrations for s'machot must coordinate the schedule with the office, complete a form available through the office (which includes arrangements for needed janitorial services), coordinate any additional security through the President, and pay the personal events fee as set by the Board.
- 2) Events sponsored by the Jewish Federation of the Bluegrass or other local Jewish service and community organizations (such as Hadassah or B'nai B'rith). Organizers must receive prior approval from the President, must coordinate scheduling with the office, complete a form available through the office (which includes arrangements for needed janitorial services), coordinate any additional security through the President, and pay any janitorial or security costs.
- 3) Events sponsored by religious organizations. Unless co-sponsored by OZS, facilities are not generally available for use by other religious organizations, Jewish or not. In the case of an emergency (such as a local synagogue or church damaged by fire), the President may waive this provision for a single occasion, with further waivers to be approved by the Board.

4) Educational and community events sponsored by other non-profit groups. Non-profit groups that wish to use OZS facilities for educational or community events must address the request to the President, who will determine if the activity is appropriate for OZS and for OZS facilities. Fundraising events by such organizations are not permitted. If the President grants permission for the event, the organizer must coordinate scheduling with the office, complete a form available through the office (which includes arrangements for needed janitorial services), coordinate any additional security through the President, and pay any janitorial or security costs.

5) Events for financial gain. Events that directly or indirectly provide financial gain for individuals (whether or not members of OZS) are not permitted in OZS facilities.

6) Funerals and Memorial Events. See separate policies regarding these events.

7) Other events. Any proposed uses of OZS facilities (including the parking lot) not within the above categories must be approved by the President, and, when appropriate, the Board.

approved by the Board 12/11/2018